

MINUTES OF KEMPLEY PARISH COUNCIL ANNUAL GENERAL MEETING  
10<sup>TH</sup> May 2018

Present: Clr Hanes, Clr Rees, Clr Bennion and 19 members of the Public.

Clr Hanes (Acting Chairman) opened the meeting by welcoming the Parishioners to the meeting. Diane Baldwin has been helping with the work of the Clerk and has helped to draft the Agenda for this meeting.

**1. Election of Chairman**

Clr Hanes was elected (nominated by Clr Rees and seconded by Clr Bennion) and this position was accepted.

**2. Apologies**

There were no apologies for absence.

**3. Declarations of interest**

There were no declarations of interest and the Councillors were reminded that they need to update their register of interest.

**4. Election of Vice Chairman 2018/19**

Clr Rees was elected as Vice Chairman (nominated Clr Bennion seconded Clr Hanes).

**5. Public Participation**

Clr Hanes asked that all comments are directed through the Chairman and a time limit may be imposed if a discussion appears to be extending longer than 5 minutes.

Q. Concern was expressed over their only being one elected Councillor on the Council with the other two being co-opted at a later date.

A. This is not a problem and a co-opted member is as good as elected and have the same rights and standing as someone voted on the Council at the outset.

**6. Minutes**

There has been a problem with draft minutes for the last three meeting having not being signed off at previous meetings due to the amendments not having been agreed. This has now been resolved. Clr Hanes requested that these were now signed and this was agreed.

The minutes for:-

6.1 9<sup>th</sup> November 2017

6.2 11<sup>th</sup> January 2018

6.3 8<sup>th</sup> March 2018

were signed off.

This raised the question of the legality of the precept for January as the meeting minutes had not been signed off showing the 20% uplift. The March minutes have only just been received.

**7. Schedule of Meetings**

7.1 The meetings for 2018/19 were approved as:-

10<sup>th</sup> May 2018 12<sup>th</sup> July 2018 13<sup>th</sup> September 2018 8<sup>th</sup> November 2018

10<sup>th</sup> January 2019 14<sup>th</sup> March 2019>

Annual Parish Meeting 9<sup>th</sup> May 2019

Clr Bennion advised that the website had not been updated due to the passcode being changed and the new one was not known. This has now been resolved and the site will be updated during the coming week.

7.2 Clr Hanes questioned if this was the right time to have a Parish Meeting as the Council was severely depleted and there were not enough to give full representation. It was felt that it would be better to limit any decisions until a full Council is in place.

Dr Earll who facilitates these meetings advised he was happy to wait until a more suitable time and would take guidance from the Council. At the last Parish Council meeting it had been muted that this meeting would not take place as in previous years but be a forerunner of the AGM. The Council do not want to stop these meetings but a date would be confirmed later.

## **8. Casual Vacancies**

8.1 Clr Bennion confirmed that various authorities had been approached for their thoughts and advice in filling the vacancies with the main question being “did the vacancies have to be advertised”? This was confirmed to be the case and the advertisement in the correct format would be posted on the three notice boards in the village and on the website tomorrow.

These notices will stay up for fourteen days.

There are four vacancies and if less than that apply, they will be co-opted straight onto the Parish Council. If ten or more ask that there be an election, this has to take place.

8.2 It was requested that included in the minutes should be thanks to the four outgoing Councillors for the work and time they have given to the community over the years.

8.3 There has been no response to the advert for Parish Clerk which is causing delays in dealing with correspondence and legal issues. At the moment Diane Baldwin is helping but this is not a permit situation.

It was thought that the change of boundaries may affect the Parish Councils but this is not known.

## **9. Community-Led Plan 2017**

The Parish Council agree to approve and adopt the final version of the Kempley Community-Led plan. The Council is written up to do 28 of the improvements/changes but this needs to be looked at in closer detail to see what the Council are able to do and what they are committed to do. Funding of various projects could be an issue and legal advice will need to be obtained.

At a previous meeting the plan was virtually thrown out but by adopting the plan, the Council agree in principle but it is possible their hands may be tied in what can be actioned. The action plans are what need to be driven forward as these are the priorities of the Parish.

## **10. Village Hall**

10.1 As representative of the Kempley Parish Council, Clr Bennion gave a report for 2017/2018.

“During the consultation of the Community Led Plan and target action points, it became clear that the overwhelming priority for our community was, and is, the Village Hall.

With that in mind the KVHT drafted a brief for a modest and much needed refurbishment plan. John Wyatt, a designer with experience in community projects such as ours, drew up plans and these were presented to the community earlier in the year. The design and proposed solution to the inadequacies of the hall were well received by those who attended the presentation. The next step is to apply for planning consent following which the Trustees will be in a better position to start applying for funding.

As set out in the Community Led Action Plan, a feasibility study needs to be undertaken to assess whether it is realistic and desirable for us as a community to raise some of the funds needed for the refurbishment through a Public Works loan, which would, of course, be serviced by an increased precept. This exercise is to be conducted jointly by the Parish Council and the Village Hall Trustees. Although the joint consultation was agreed back in January, no progress has been made to date. It is now a priority that this is put in to action.

2017/2018 has been another successful year for activities within the Hall.

**Produce Market and Café** the most successful and popular of all the events held at the Hall. The Market continues to draw in new and exiting stall holders and the café is going from strength to strength with interesting, and tasty, menus on offer.

**Pop Up Pub** not as popular as hoped but ticking over and enjoyed by those who attend regularly.

**Daffodil Weekend** as we all know, 'The beast from the east' affected us badly but, despite this, the event was able to secure much needed funds.

**Second Wednesday Club** has now evolved into the Second Wednesday Social Club with less frequent, but no doubt just as enjoyable, get togethers – although probably not in the Village Hall.

**Pilates** is growing in popularity with a band of regular attendees.

**Folk Club** is very popular, and growing. An excellent long-term booking.

Other events through the year included:-

Alice Jones September 17

Christmas Carol November 17

Alice Earl Bach and Beyond February 18

Tickling the Ivories February 18

Poetry Blast April 18

Finally, can I just remind everyone that you are all welcome at the KVHT AGM which is here at 7.30 next Tuesday 15<sup>th</sup> May.

Clr Rees proposed that Clr Bennion stands again as the Parish Council representative for the Village Hall. This was seconded by Clr Hanes.

It was requested from the floor that any reports, when presented be attached to the minutes of the website and consider them being with the agenda prior to a meeting to enable them to be seen and read before that meeting.

The Public Works Loan has not been taken forward although agreed at the January meeting. The building is owned by the Diocese and guidance has to be taken as to what can be done to the building before applying for a loan.

10.2 Kempley Charity Trust – the trustees met in December and two grants were made to two individuals worthy of the donation and a special grant to Ann Cam School for books for the library. The current representatives are Mr G Bennett, Miss M Watkins and Mr J Harper

and the vicar incumbent. They are all willing to stand again. It was proposed by Clr Rees and seconded by Clr Bennion that this be so.

**11. General Data Protection**

The Council are aware of the regulations but are unable to do anything about it at the moment and volunteers for a working group were sought. Dr Earll is happy to help and Mrs Earll and Mrs Osmond. Policies need to be in place by 25<sup>th</sup> May. A GDPR Officer on the Council would be needed and it was decided that the group should report to Clr Rees.

**12. Planning**

A boundary hedge has been removed in the Parish and the question was raised about the possible breach of planning. The Council do not have jurisdiction over this and it will need to be passed to a monitoring authority. The other question of hedge removal within the Parish is different as constitutes a Parish land boundary.

**13. Financial Items**

There were no finances to be dealt with. The location of the cheque book and paying in book were in doubt and if these could not be located, they would need to be stopped immediately. The signatories would also need to be changed and lodged with the Bank. Mrs Greenway agreed to help in this matter.

**14. Correspondence**

The only known correspondence was from HMRC in respect of PAYE and the Pensions Regulator in respect of the Parish Clerk. No action could be taken as there is not a Clerk in post.

Mr Dransfield questioned what had happened to his letter (sent to Mr Robers by post and email) regarding training for Councillors. It was not known where this letter was, but the three Councillors in post at the present time have completed the training and any new applicants would also be required to complete the training.

**15. Matters to be raised for the next meeting**

Several things will come up in the next few weeks that need to be added particularly the financial aspect but full details are not yet known.

Community Led Plan – the Council to look to see what they can do both legally and financially rather than leave undecided.

**16. Date of next meeting**

16.1 Thursday 12<sup>th</sup> July 7.30 pm with the new Council looking forward to a new start.

16.2 Dr Earll is happy to facilitate a Parish Meeting at a later date.

There being no further business the meeting closed at 8.45pm.

Signed .....

Date .....

Print Name.....